LANDS' END

Here are the instructions for ordering UPHS logo apparel via Lands' End Business Apparel website:

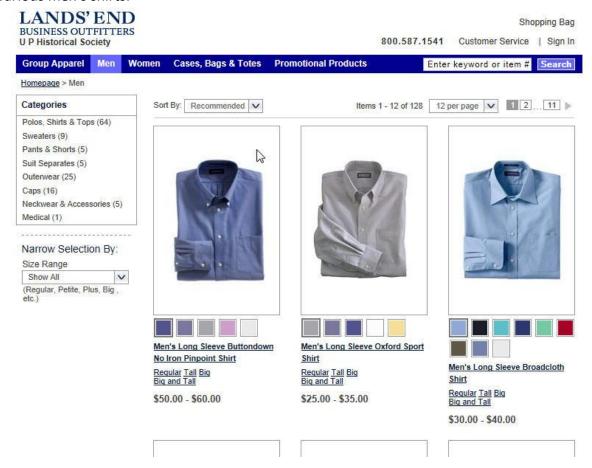
- 1) Go to the UPHS.org website at http://uphs.org/ Do NOT go to the UPHS Company Store.
- 2) On the UPHS.org website homepage go to the middle pane with the picture of the cover of the M-10000 book and the Lands' End logo with the text "Shop at the Lands' End UPHS Apparel Store. To go to the Lands' End website you can either click on the Lands' End logo or the text.
 - If you prefer, you may directly enter the following Internet URL into your web browser: http://ocs.landsend.com/cd/frontdoor?store_name=UPHS&store_type=3
- 3) Once you have clicked or entered the URL you will be taken to Land's End web site to a special area set up for UPHS Members to order Land's End apparel (shirts, hats, luggage, sweaters and jackets) with UPHS logos on it.



4) The "blue band" across the page lists the categories of apparel that our logos maybe applied to.

Group Apparel Men Women Cases, Bags & Totes Promotional Products

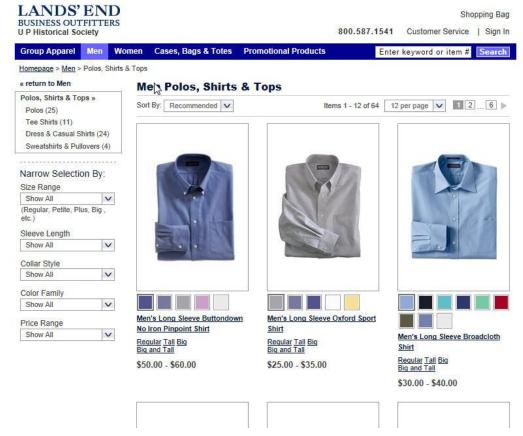
5) To place an order, click on "*Men*" (as an example). That will take you to a page showing various men's shirts.



6) At the upper left side of that page is a "*Categories* box". Listed here is all men's apparel which logos maybe applied to.



7) As a test click on the "*Polo's, Shirts & Tops*" category. This is the most often ordered category for UPHS logo apparel.



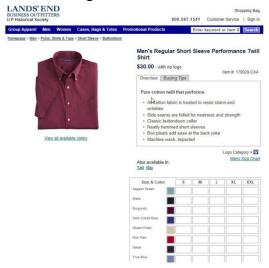
8) On this new page note a group of drop down "Selection Boxes" on the left hand side. Select "Short Sleeve" in the Sleeve Length box.



9) Then select "*Buttondown*" in the Collar Style box. Two shirts will come up on the next page. The one on the **right**, Men's Short Sleeve Performance Twill Shirt is the most common shirt ordered by UPHS members. Click on the shirt on the right.



10) The page that appears will have a picture of the shirt on the upper left side and a color and size selection box on the lower right hand side.

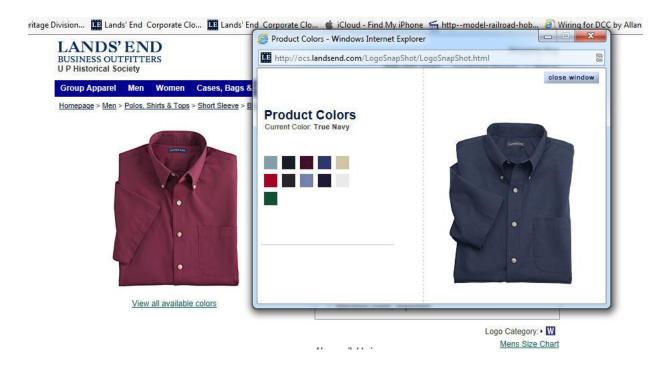


11) You can test the shirt colors by clicking on the "*View all available colors*" under the shirt picture.



View all available colors

12) Now, select a *color* (True Navy, has proven to be the best color for displaying the Gold UPHS Trains Logo).

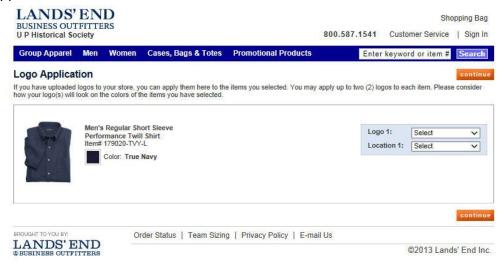


Now select a *size* and *quantity*.



After entering a color, size and quantity click on the continue button below the selection box.

13) This new page is where you select which logo you want and where you would like it to be applied.



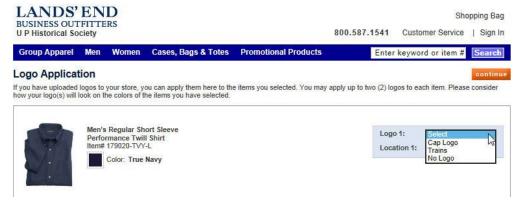
14) There are two logos available, both are in Gold thread. They are titled *Trains* and *Cap.* The *Trains* logo has UPHS two trains spanning a UPHS Shield.



15) The Cap logo features the UPHS Shield alone.

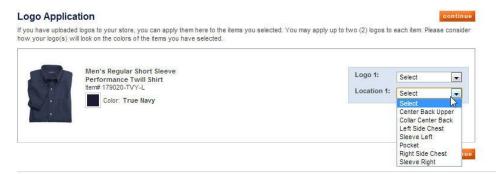


16) Click on the **top drop down box** and select which logo you would like applied.

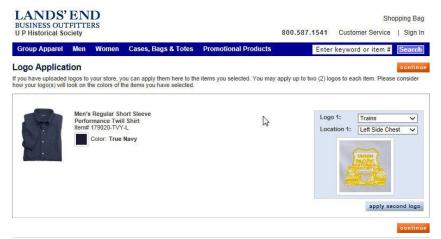


17) Then click on the **bottom drop down box** to select where you would like it applied.

Note; left chest is over the pocket on the side of the shirt covering your heart.



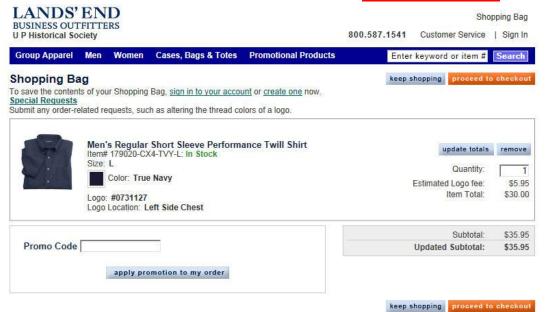
18) The usually UPHS members have chosen to have the *trains* logo applied on a *True Navy Twill shirt* on the left chest.



19) Once in awhile you will see the *cap* logo applied to the right sleeve. There are no hard and fast rules you must follow. Note, however, the logo is gold. There are some shirt colors that the logo will NOT show up on, such as yellow.

Once you have selected a logo (or two) click the continue button.

20) You will now be at the price summary (minus shipping and tax) page. If you are satisfied and have no more shopping to do, click on the proceed to check out button.

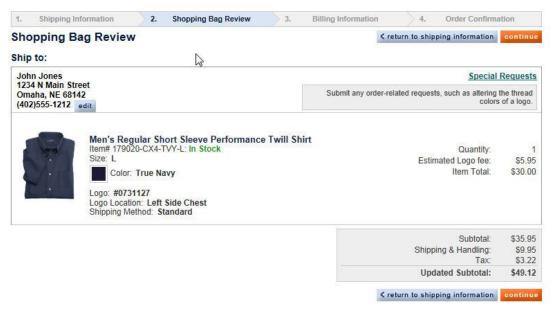


21) On this page you will enter shipping information.

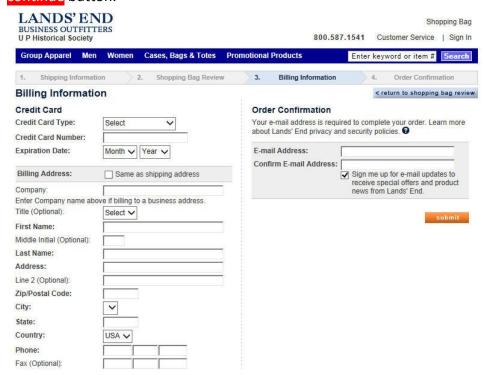
Shipping Information Ship to New Location Shipping: Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable address: Ine 2 (Optional): Shipping: Standard Shipping: Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable address or call us. (7:00 AM - 7:00 PM CT Mon-Fri) Shipping: Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable address or call us. (7:00 AM - 7:00 PM CT Mon-Fri) Shipping: Standard Shipping: Standard Shipping: Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable address or call us. (7:00 AM - 7:00 PM CT Mon-Fri) Shipping: Shipping: Standard Shipping: Standard Shipping: Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable address or call us. (7:00 AM - 7:00 PM CT Mon-Fri)	Group Apparel Men	Women	Cases, Bags & Totes	Promotional Products	Enter keyword or item # Sear
Shipping Information Ship to New Location select a shipping method and enter a new shipping location for all items in your order. JS Shipping: Standard Sompany: Select or Company name above if shipping to a business address. Select or Company name above if shipping to a business address. Select or John John Middle Initial (Optional): Last Name: Jones Address: 1234 N Main Street Jones Zip/Postal Code: 68142 City: Comaha or Shipping method and enter a new shipping location for all items in your order. Please allow 5-7 Business Days for processi time before your order ships. Orders using Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable addresor or call us. (7:00 AM - 7:00 PM CT Mon-Fri) Zip/Postal Code: 68142 City: Comaha or Shipping to a business in your order.	1. Shipping Informati	ion 2.	Shopping Bag Review	w 3. Billing Information	4. Order Confirmation
Ship to New Location idelect a shipping method and enter a new shipping location for all items in your order. JS Shipping: Standard Company: Inter Company name above if shipping to a business address. First (Optional): Select V John Middle Initial (Optional): Last Name: Jones Address: 1234 N Main Street Line 2 (Optional): Zip/Postal Code: 68142 City: Omaha V	Already have an account?	Sign in for fas	ster checkout. (You don't	need an account to place an order th	ough.)
Please allow 5-7 Business Days for processing title (Optional): Standard Please allow 5-7 Business Days for processing title (Optional): Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable address: [1234 N Main Street] Ine 2 (Optional): Zip/Postal Code: [68142] City: Omaha Standard Stan	Shipping Informa	ation			< return to shopping bag
Standard Company: Inter Company name above if shipping to a business address. Select John Middle Initial (Optional): Last Name: Jones Address: 1234 N Main Street Line 2 (Optional): Zip/Postal Code: 68142 City: Omaha Please allow 5-7 Business Days for processi time before your order ships. Orders using Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable addres or call us. (7:00 AM - 7:00 PM CT Mon-Fri)	Ship to New Locatio	on			
Please allow 5-7 Business Days for processi time before your order ships. Orders using Standard shipping may be delivered by USP Standard shipping may be de			w shipping location for a	Il items in your order.	
time before your order ships. Orders using Standard shipping may be delivered by USP Standard shipping may be deli	US Shipping :	Standard	~		1.500.00
Title (Optional): First Name: John Middle Initial (Optional): Last Name: Jones Address: 1234 N Main Street Line 2 (Optional): Zip/Postal Code: 68142 City: Omaha	Company:			Please allo	ow 5-7 Business Days for processi
Title (Optional): Select John Middle Initial (Optional): Last Name: Jones Address: 1234 N Main Street Line 2 (Optional): Zip/Postal Code: 68142 City: Omaha Standard shipping may be delivered by USP TO ENSURE DELIVERY provide a US Postal Service deliverable addre or call us. (7:00 AM - 7:00 PM CT Mon-Fri)					
TO ENSURE DELIVERY provide a US Postal Service deliverable addres ine 2 (Optional): ine 3 (7:00 AM - 7:00 PM CT Mon-Fri) ine 2 (Optional): ine 3 (7:00 AM - 7:00 PM CT Mon-Fri)	Enter Company name ab	ove if shipping	to a business address.	time be	fore your order ships. Orders using
Last Name: Jones X Address: 1234 N Main Street provide a US Postal Service deliverable addres or call us. (7:00 AM - 7:00 PM CT Mon-Fri) Lips/Postal Code: 68142 City: Omaha V	A STATE OF THE PARTY OF THE PAR		to a business address.		
Last Name: Jones X Address: 1234 N Main Street provide a US Postal Service deliverable addres or call us. (7:00 AM - 7:00 PM CT Mon-Fri) Lips/Postal Code: 68142 City: Omaha V	Fitle (Optional):	Select 🗸	to a business address.		
Address: 1234 N Main Street or call us. (7:00 AM - 7:00 PM CT Mon-Fri)	Title (Optional): First Name:	Select 🗸	to a business address.	Standard	shipping may be delivered by USP
ine 2 (Optional): Zip/Postal Code: 68142 City: Omaha ✓	Fitle (Optional): First Name: Widdle Initial (Optional):	John		Standard TO E	shipping may be delivered by USP ENSURE DELIVERY
City: Omaha 🗸	Title (Optional): First Name: Middle Initial (Optional): Last Name:	John Jones	>	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre
	Title (Optional): First Name: Widdle Initial (Optional): Last Name: Address:	John Jones	>	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre
State: NE	Title (Optional): First Name: Widdle Initial (Optional): Last Name: Address: Line 2 (Optional):	John Jones 1234 N Ma	>	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre
	Title (Optional): First Name: Middle Initial (Optional): Last Name: Address: Line 2 (Optional): Zip/Postal Code:	John Jones 1234 N Ma 68142	>	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre
Country: USA V	Title (Optional): First Name: Middle Initial (Optional): Last Name:	John Jones 1234 N Ma 68142 Omaha	>	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre
	Title (Optional): First Name: Middle Initial (Optional): Last Name: Address: Line 2 (Optional): Zip/Postal Code: City:	John Jones 1234 N Ma 68142 Omaha V	>	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre
Phone: 402 555 1212	Title (Optional): First Name: Middle Initial (Optional): Last Name: Address: Line 2 (Optional): Zip/Postal Code: City: State:	John Jones 1234 N Ma 68142 Omaha V NE USA V	sin Street	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre
Country: USA V	Enter Company name ab Title (Optional): First Name: Middle Initial (Optional): Last Name: Address:	John Jones	>	Standard TO E provide a	shipping may be delivered by ENSURE DELIVER US Postal Service deliverable a
	ritle (Optional): First Name: Middle Initial (Optional): Last Name: Address: Line 2 (Optional): Lip/Postal Code: Lity: State:	John Jones 1234 N Ma 68142 Omaha V	>	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre
Phone: 402 555 1212	First Name: Widdle Initial (Optional): Last Name: Address: Line 2 (Optional): Zip/Postal Code: City: State: Country:	John Jones 1234 N Ma 68142 Omaha V NE USA V	sin Street	Standard TO E provide a	shipping may be delivered by USP ENSURE DELIVERY US Postal Service deliverable addre

22) After having entered all required shipping information click the continue button again.

That will take you to final price quote, including taxes and shipping charges.



23) After reviewing and confirming that all the details of your order are correct, click the continue button.



This will take you to the billing information screen. Here is where your payment information will be gathered. After filling out all required information, submit your order and you are done. You will receive an order confirmation via e-mail from Lands' End.

- 24) If you would like to order or add women's apparel here is a suggestion. The most common ladies shirt that is ordered with UPHS logos is the "Women's 3/4 Sleeve Twill Shirt" in True Navy.
- 25) If you get a chance, take a little time to look at all the products offered on Land's End Business apparel web site.
 - http://ocs.landsend.com/cd/frontdoor?store name=UPHS&store type=3
 You may order and apply the logo to most of what they offer. Please note that there is a minimum quantity requirement on some items, such as hats.
- 26) In the near future, the UPHS Company store will stock a limited number of navy blue hats with the UPHS logo. The price will be \$20 each plus shipping. We will announce when they become available on our website.
- 27) PLEASE NOTE: If you have questions or issues with your order please contact Lands' End Customer Service at 800-587-1541, DO NOT contact our UPHS office in Cheyenne, WY.